



Brighton & Hove City Council

FORWARD PLAN OF KEY DECISIONS

FROM DECEMBER 2010 TO MARCH 2011

KING'S HOUSE
GRAND AVENUE
HOVE
BN3 2LS

www.brighton-hove.gov.uk

Edition 31

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For further detailed information regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer for the item concerned.

The Leader of the Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a **key decision** by the Cabinet or an individual Cabinet Member in the period covered by the Plan (the subsequent four months). Not all Key decisions can be listed with four months notice because in some cases the need for a decision is not known at the time of writing. The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

As a matter of good practice, the Council's Forward Plan may include other items in addition to key decisions that are to be considered by the Cabinet/Individual Cabinet Members. This additional information is provided to inform local residents of matters to be considered, with the exception of issues which are dealt with under the urgency provisions.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Plan is updated and published every month on the Council's web-site two weeks before the start of the period to be covered.

Meetings of the Cabinet/Individual Cabinet Members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

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Brighton & Hove City Council Forward Plan December to March

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DECISIONS ANTICIPATED FOR DECEMBER 2010					
CAB 18395	09/12/10	All Wards Sports Facilities Management Contract To seek approval from Cabinet of the preferred bidder for the sports facilities management contract starting April 2011.	Cabinet Cabinet Member for Environment Edition 29 (October 2010 - January 2011)		Toby Kingsbury Tel: 29-2701
CAB 17749	09/12/10	All Wards Budget Update and Budget Strategies for 2011/12 Note the changes to the council's resource position and the local government finance settlement (if announced in time) Agree the Budget Strategies for setting the 2011/12 budget	Cabinet Cabinet Member for Finance Edition 28 (September - December 2010)	This report is part of the budget setting process which incorporates consultation with local residents and businesses.	Mark Ireland Tel: 29-1240

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CAB 19191	09/12/10	<p>All Wards Accommodation Strategy-Implementation Update</p> <p>Progress report on the implementation of the council's accommodation strategy following on from January Cabinet 2010 and to approve detailed costs, funding and benefits</p>	<p>Cabinet Cabinet Member for Central Services</p>	<p>Consultations have been held and continue with relevant internal teams, services, unions and third parties.</p>	<p>Angela Dymott Tel: 29-1450</p>
CAB 17694	09/12/10	<p>All Wards ICT Hardware & Services Supplier Contract for 2011-2014</p> <p>Permission given to tender for a new ICT hardware and service supplier.</p> <p>Note: This item is being deferred as officers are exploring further opportunities for joint procurement.</p>	<p>Cabinet Cabinet Member for Central Services</p> <p>Late Items Plan Edition 02 August - November 2010 (FP27)</p>	<p>Consultation has taken place with senior managers in ICT and with central procurement.</p>	<p>Paul Colbran Tel: 29-0283</p>

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CYP 18698	10/12/10	<p>All Wards Proposed New School for Hove - The Connaught Centre</p> <p>As part of the Council's future development of Schools within the city it was agreed that the Council would investigate the possibility of acquiring The Connaught Centre to use as a new 3 Form Entry (3FE) Reception and Key Stage 1 element of a new school in Hove. The purpose of this report is to update members on progress in this matter.</p>	<p>Children & Young People Cabinet Member Meeting</p> <p>Cabinet Member for Children & Young People Cabinet Member for Children & Young People</p> <p>Edition 30 (November 2010 - February 2011)</p>	<p>The exact nature and timing of the consultation is still to be agreed.</p>	<p>Gil Sweetenham Tel: 29-3474</p>

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CYP 18706	10/12/10	<p>All Wards</p> <p>Decision of Statutory Proposals for Extending of the Age Range of Benfield Junior School</p> <p>As part of the Council's future development of Schools within the city it is proposed to create an all through primary school from Benfield Junior School by extending the age range of the school from 7 – 11 as it is now, to 4 – 11 from September 2011. The purpose of this report is to provide the Cabinet Member with sufficient information to be able to determine the proposal.</p>	<p>Children & Young People Cabinet Member Meeting</p> <p>Cabinet Member for Children & Young People Cabinet Member for Children & Young People</p> <p>Edition 30 (November 2010 - February 2011)</p>	<p>Extensive consultation on the proposal to permanently extend the age range of the school has taken place with the school, its teachers, governors, parents, pupils and staff. In addition consultation has been undertaken with the wider community including ward members, MP's, neighbours of the school, head teachers and governors of near by schools, diocesan authorities and any one else who has an interest in the proposal.</p>	<p>Gillian Churchill Tel: 29-3515</p>
ENVC MM 19185	23/12/10	<p>All Wards</p> <p>Lining Maintenance Contract</p> <p>To seek Cabinet Member Approval for the award of the lining maintenance contract.</p>	<p>Environment Cabinet Member Meeting Cabinet Member for Environment</p> <p>Edition 31 (December 2010 - March 2011)</p>	<p>Procurement process</p>	<p>Charles Field Tel: 29-3329</p>

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DECISIONS ANTICIPATED FOR JANUARY 2011					
CYP 18708	17/01/11	<p>All Wards Future of Brightstart Nursery</p> <p>To consider the future of the Brightstart Nursery</p> <p>Note: This item is being deferred to the 17th January 2011 Children and Young people Cabinet Member Meeting as the call-in by the Scrutiny Committee delayed the start of the consultation so that there was not enough time to give proper consideration to the responses in time for the December meeting.</p>	<p>Children & Young People Cabinet Member Meeting</p> <p>Cabinet Member for Children & Young People Cabinet Member for Children & Young People</p> <p>Edition 30 (November 2010 - February 2011)</p>	<p>Consultation with the staff who work in the nursery and parents with children attending the nursery, from 14 October to 15 November 2010.</p>	<p>Caroline Parker Tel: 29-3587</p>
HSG 14247	05/01/11	<p>All Wards Review of Grounds Maintenance - Council housing land</p> <p>To seek approval of the recommendations arising from the review of the grounds maintenance service for council housing land.</p> <p>Note: This item is being deferred to 20th October Housing Cabinet Member</p>	<p>Housing Cabinet Member Meeting Cabinet Member for Housing</p> <p>Edition 21 (February - May 2010)</p>	<p>Residents of the Estates Service Working Group are involved in preparing the report. Residents of Housing Management Consultative Committee will be consulted on 29 March 2010.</p>	<p>Graham Page Tel: 01273 293354</p>

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		<p>Meeting to allow for detailed consultation with the community and to seek the view of Housing Management Consultative Committee.</p> <p>Note: This item is being deferred to 5th January 2011 Housing Cabinet Member Meeting to allow for pilot projects to be delivered and evaluated and for detailed consultation with the community.</p>			
CAB 16948	20/01/11	<p>All Wards Council Tax Base 2011/12</p> <p>To set the council tax base and establish the estimated revenue from Council Tax for 2011/12</p>	<p>Cabinet Cabinet Member for Finance</p> <p>Annual Forward Plan 2010-2011</p>		Mark Ireland Tel: 29-1240

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CAB 19193	20/01/11	<p>All Wards Shoreham Harbour Regeneration Project – Joint Governance Arrangements</p> <p>To seek Cabinet Member Approval for the new governance arrangements and Scheme of Delegation.</p>	<p>Cabinet Leader of the Council</p> <p>Edition 31 (December 2010 - March 2011)</p>	<p>Project partners (undertaken by 7/10/10) and the Leaders of the three authorities on 2/11/10. Legal departments of all three authorities.</p>	<p>Lisa Marshall Tel: 292612</p>

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DECISIONS ANTICIPATED FOR FEBRUARY 2011					
CAB 18654	17/02/11	<p>All Wards Developer Contributions - Interim Guidance</p> <p>To seek Cabinet Member approval to adopt interim guidance on five topic areas (Employment Training, Transport, Open Space, Education, Affordable Housing) in order to seek contributions from developers when relevant planning applications are submitted.</p> <p>Note: This item has now been referred to the Cabinet Meeting on the 17th February for consideration and decision.</p>	<p>Cabinet Cabinet Member for Environment</p> <p>Edition 30 (November 2010 - February 2011)</p>	Internal with relevant sections	Debra May Tel: 29-2295

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HSG 19217	16/02/11	All Wards DCLG Homelessness Grant Annual Expenditure and Allocation To set out and seek approval for the 2011/12 allocation of the Department for Communities & Local Government Homelessness Grant.	Housing Cabinet Member Meeting Cabinet Member for Housing Edition 31 (December 2010 - March 2011)		Richard Denyer-Bewick Tel: 01273292960
CAB 19180	17/02/11	All Wards Equalities Update To update Cabinet on the six monthly monitoring of the Single Equality Scheme.	Cabinet Cabinet Member for Community Affairs, Inclusion & Internal Relations Edition 31 (December 2010 - March 2011)	Consultation with Overview and Scrutiny Commission.	Mary Evans Tel: 29-1577

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CAB 16791	17/02/11	All Wards Targeted Budget Management (TBM) Month 9 To update members on the Capital and Revenue financial performance of the Authority's General Fund and Housing Revenue Accounts at month 9	Cabinet Cabinet Member for Finance Annual Forward Plan 2010-2011		Catherine Vaughan Tel: 29-1333
CAB 16950	17/02/11 03/03/11	All Wards Capital Resources & Capital Investment Programme 2011/12 To agree the planned capital investment programme for all council services and recommend approval by Full Council.	Cabinet Council Cabinet Member for Finance Annual Forward Plan 2010-2011		James Hengeveld Tel: 29-1242

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CAB 16952	17/02/11	All Wards Housing Revenue Account Budget 2011/12 To agree the budget estimates including savings proposals, reserve levels, rent and service charge levels, for the Housing Revenue Account (HRA) 2011/12 and recommend approval by Full Council.'	Cabinet Cabinet Member for Finance Annual Forward Plan 2010-2011		Sue Chapman Tel: 29-3105
CAB 16763	17/02/11 03/03/11	All Wards General Fund Revenue Budget & Council Tax 2011/12 To agree the revenue budget and council tax for 2011/12 and recommend approval by Full Council	Cabinet Council Cabinet Member for Finance Annual Forward Plan 2010-2011		James Hengeveld Tel: 29-1242
CAB 19042	17/02/11	All Wards Housing Revenue Account Capital Programme 2011 - 2014 To seek Full Cabinet Approval for the 3 year capital programme for housing	Cabinet Cabinet Member for Housing Edition 31 (December 2010 - March 2011)	Housing Management Consultative Committee, Housing Cabinet Member.	David Gray Tel: 29-3857

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DECISIONS ANTICIPATED FOR MARCH 2011					
ENVC MM 19310	10/03/11	Central Hove; East Brighton; Hangleton & Knoll; Hanover & Elm Grove; Hollingdean & Stanmer; Hove Park; Moulsecomb & Bevendean; North Portslade; Patcham; Preston Park; Queen's Park; Regency; Rottingdean Coastal; South Portslade; St Peter's & North Laine; Westbourne; Wish; Withdean; Woodingdean City Wide Traffic Order Proposals To seek approval to proceed with proposals for bays or lining restrictions.	Environment Cabinet Member Meeting Cabinet Member for Environment Edition 31 (December 2010 - March 2011)	Via resident requests and advertised on street as formal Traffic Order	Charles Field Tel: 29-3329
ENVC MM 19312	10/03/11	All Wards Street Lighting Energy Contract To seek approval to continue with joint East Sussex contract for supply of energy following investigation of best value for money.	Environment Cabinet Member Meeting Cabinet Member for Environment Edition 31 (December 2010 - March 2011)	Following discussions with Director of Finance.	Jeff Elliott Tel: 29-2468

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ENVC MM 16773	10/03/11 24/03/11	<p>All Wards Official Feed and Food Controls Service Plan 2011/12</p> <p>To seek approval for the Feed and Food Controls Service Plan. To ensure transparency and accountability the Council details its planned food safety and standards work in a service plan as required by the food standards agency.</p>	<p>Environment Cabinet Member Meeting</p> <p>Council Cabinet Member for Environment</p> <p>Annual Forward Plan 2010-2011</p>	<p>Legal and Financial services, Cabinet Member and opposition spokesperson.</p>	<p>Nick Wilmot Tel: 29-2157</p>

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ENVC MM 16776	10/03/11 24/03/11	<p>All Wards Health and Safety Annual Service Plan 2011/12</p> <p>Note: This text replaces the text below which was originally submitted due to a clerical error. To approve the annual service plan. To ensure transparency and accountability the Council details its planned health & safety enforcement and advice work in a service plan as required by Section 18 of the Health & Safety at Work etc Act 1974.</p> <p>To approve the annual service plan. To ensure transparency and accountability the Council details its planned food safety and standards work in a service plan as required by the food standards agency.</p>	<p>Environment Cabinet Member Meeting</p> <p>Council Cabinet Member for Environment</p> <p>Annual Forward Plan 2010-2011</p>	<p>Legal and Financial services, Cabinet Member and opposition spokesperson, partners, stakeholders, public, businesses, employee organisations.</p>	<p>Roy Pickard Tel: 29-2145</p>

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ASC 18817	14/03/11 04/04/11	All Wards Fee Levels for Adult Social Care Services 2011/12 To seek approval for the standard fee levels for social care services in 2011/12	Adult Social Care & Health Cabinet Member Meeting Joint Commissioning Board Cabinet Member for Adult Social Care & Health Edition 31 (December 2010 - March 2011)	The recommendations will be informed by discussions with service providers and commissioners	Jane MacDonald Tel: 29-5038
CAB 16958	17/03/11	All Wards Treasury Management Policy Statement 2011/12 To recommend a Treasury Management Policy and practices for the financial year commencing 1 April 2011. The policy and practices set out the parameters for treasury management activity and how key risks associated with such activity will be managed.	Cabinet Cabinet Member for Finance Annual Forward Plan 2010-2011	External treasury management advisors	Peter Sargent Tel: 29-1241

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CYP 19040	28/03/11	<p>All Wards Education Capital Resources & Capital Investment Programme, 2011/12.</p> <p>To allocate funding available in the Capital Programme under specific headings for 2011/12.</p>	<p>Children & Young People Cabinet Member Meeting Cabinet Member for Children & Young People</p> <p>Edition 31 (December 2010 - March 2011)</p>	N/A	Gillian Churchill Tel: 29-3515

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REPORTS TO BE APPROVED BY OFFICERS UNDER DELEGATED POWERS					
ITEMS PREVIOUSLY LISTED IN THE FORWARD PLAN BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED					
CAB 17853		<p>All Wards Preston Barracks Development – Update and future arrangements</p> <p>To advise of progress since the September 2009 report to Cabinet in developing wider scheme proposals in partnership with the University of Brighton. The report will also seek agreement to the next stages of work and setting out an indicative timetable.</p> <p>Note: This item was originally listed in error as going to September Cabinet and was intended to go to October Cabinet.</p> <p>Note: This item has been deferred to allow the partners time to complete discussions and consider options for future arrangements</p>	<p>Cabinet Cabinet Member for Enterprise, Employment & Major Projects</p> <p>Edition 28 (September - December 2010)</p>		Mark Jago Tel: 29-1106
CAB 8684		<p>All Wards Circus Street Development Site</p>	<p>Cabinet Cabinet Member for</p>	Internal officer consultation only for this particular	Max Woodford Tel: 29-3451

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		<p>To consider a revised deal to achieve a financially viable redevelopment of the Circus Street site in light of prevailing market conditions.</p> <p>Note: It is likely that there will be a public Part 1 report and a restricted Part 2 report for this item listed on the agenda for the meeting. This item has been deferred at the request of the Director from 9th July Cabinet to 17th September Cabinet.</p> <p>Note: This item has been deferred to the October Cabinet at the request of the Director.</p> <p>Note: The report has been delayed to the November Cabinet to allow the developers further time to complete the financial analysis.</p> <p>Note: This item is being deferred as following the submission by the developers of a further proposal</p>	<p>Enterprise, Employment & Major Projects</p> <p>Edition 10</p>	<p>decision. The progression and evolution of the final scheme will involve further detailed public consultation.</p>	

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		<p>relating to the amended offer, it is considered that there are further negotiations to be undertaken with the developers before officers are in a position to be able to recommend the proposals to Members</p> <p>Note: The report has been deferred to allow further negotiations.</p>			
CAB 5498		<p>All Wards Hangleton Bottom - Land Use Options</p> <p>To seek agreement to the marketing approach and future use of the site.</p> <p>This item has been deferred to allow for further consultation and consideration of options and will be brought to a future meeting.</p>	<p>Cabinet Cabinet Member for Central Services</p> <p>Edition 5 Revised</p>		<p>Angela Dymott Tel: 29-1450</p>

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